

SECRET

DD/S REGISTRY
FILE OTM

29 JUL 1970

25X1 NOTE TO:

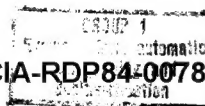
25X1 SUBJECT: Suggestions by

George stopped in the other day to talk over a few things and had the following suggestions which I think have merit and I would like you to put these before the Staff for consideration.

(1) Support Bulletin - The interest in the publication of the Support Bulletin has dropped since left the Office. I know it is always difficult to spark this issuance but I do think it is well received and perhaps we can make another try to put some life into it. George suggested we may plan a quarterly issuance and for each separate issuance we should select in advance at least one member from each Support office and constitute them into a publications team to draft the articles and format of the Bulletin for approval. In this way we would get a representative interest at the office level and you can obtain special interest items in certain fields. I think you can see the variety of subject matter that could be introduced from this approach which might put some more life into the publication.

25X1

(2) DD/S Letter to all Support Officers overseas - George proposed that such a letter could be issued from time to time as noteworthy items of interest develop. These could be extracts from the DD/S and other staff type meetings and on going activities. It could also give background to some of the decisions ultimately resulting in regulations which would be of considerable assistance to Support Officers in their administration of Station activities.



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(3) Action Line - George was unaware that I had raised this possibility sometime in the past but thought it would be a very good idea in stimulating interest and answers to Support problems that employees want to bring to somebody's attention or can't get answers to through the normal channels. It was suggested we establish a telephone number that would be manned during the 8-hour day and perhaps even establishing a drop box in one of the main corridors. I still think that this idea has merit but we have never given it a try.

RLB

R. L. Bannerman
Deputy Director
for Support

DD/S:RLB:llc (29 July 1970)

Distribution:

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